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20 March 1959

MEMORANDUM FOR RECORD

SUBJECT: Submission of OL Report to SPA-DD/S for the President's Board of Consultants on Foreign Intelligence

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1. [REDACTED] called a meeting of representatives of OL components on Thursday, 19 March 1959 at 1600 hours relative to subject report. The following attended:



Administrative Staff
Building Planning Staff
Security Staff
Printing Services Division
Procurement Division
Supply Division
Real Estate & Construction Division
Transportation Division
Planning Staff
Planning Staff

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2. [REDACTED], Logistics general counsel, was invited to attend but declined. He indicated that whatever comments he had to make would be given to Division Chiefs.

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3. [REDACTED] requested that the Divisions submit a report of activities for their offices covering the period 1 October 1958 through 31 March 1959. He emphasized that the reports should be limited to items of major significance and outstanding value and that all minutia and trivia be omitted, with no repetition of material previously submitted. He pointed out that any major difficulties, which could not be resolved by the Divisions, should be stated. The reporting of statistics should be held to a minimum with the exception of the Real Estate & Construction Division which should include projects by name and dollar value completed during this period as well as those still in process of completion. He asked that the reports be generally brief and submitted to this Staff by 26/27 March 1959.



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